

## Marshfield Affordable Housing Trust Fund

### Goal/strategy implementation plan

1. Develop three subcommittees that trustees and staff will lead, one for each goal.
  - a. Education – Cody and Mark
  - b. Monitoring – Lynn and Cecelia
  - c. Development – Fred and Lynn
  - d. Michael and Karen will support the work of all three subcommittees
  
2. Each subcommittee will review the goal and strategies developed for its topic and develop a plan for moving forward.
  - a. Subcommittee members will review the Housing Production Plan and specific strategies for their goal.
  - b. The subcommittee will consider a feasible path to implement strategies, including sequence of addressing strategies, developing tasks, delegating the best person to accomplish tasks and identifying any necessary resources to fulfill the goal.
  - c. Each subcommittee will present their proposal for implementing its goal at the trust’s December 2024 meeting.
  - d. Trustees will ask questions and/or offer suggestions. The board may decide to accept the proposed plan at the December meeting. In some cases, the subcommittee will need to make modifications and return for further discussion at the January 2025 trust meeting.
  - e. Implementation is expected to start in 2025 after proposed implementation plans are accepted and voted on by the full trust board.
  
3. Subcommittees
  - a. Subcommittees will help do the work of the trust board while allowing the full board to make the decisions on implementation direction. Once the board has agreed on a plan, subcommittees will begin to implement strategies.
  - b. Subcommittees will come back to the full board when further direction is necessary to progress with implementation plans.
  - c. No subcommittee can represent a quorum of the full trust board.

